



Healing Hands Academy (Pty) Ltd t/a

HEALING HANDS

International

Massage Academy

tel: **0861 101 831**
 fax: **086 671 0528**
 email: info@healinghands.co.za
 Postnet Suite 165, Private Bag X132,
 Centurion, 0046

ENROLLMENT CONTRACT

Please write clearly and complete in **BLOCK CAPITALS**

Office Use					

Student Details			
Surname	Full Names		
Physical Address	Postal / Delivery Address		
Code	Code		
ID Number (please attach a copy of your ID)	Nationality		
Sex	Occupation		
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Male</td> <td style="width: 50%; border: none;">Female</td> </tr> </table>	Male	Female	
Male	Female		
Work Tel Number	Mobile Number		
Fax Number	E-mail Address		
Preferred Language	Disabilities		

Course Details	
Course(s) enrolling for:	Branch where you would like to attend:
Who was the student adviser that assisted you?	How did you hear about Healing Hands?
	Internet Friend / Family Other:
Have you attended a Healing Hands course before?	
No / Yes	
When?	Course?

Banking Details

HEALING HANDS BANKING DETAILS

FNB Lakeside Mall
Branch Code: 251 742
Account Number: 620 951 230 49

Account Name: Healing Hands
Current Account
Reference: *your name and surname*

Payment Details

Payment Method	Amount	Date of payment

****If payment has not been made by the time of enrollment, kindly list the date on which the payment will be made. If this contract is not cancelled as per the terms herein, you acknowledge that you are indebted to Healing Hands Academy (Pty) Ltd for the amount listed and that you undertake to make the payment on the date listed below.**

IMPORTANT INFORMATION – PLEASE READ THIS CAREFULLY

THE FEES INCLUDE:

English Tuition | Course material, i.e. manual, oil (if applicable), etc

HOW TO BOOK:

Complete the application form, and send it to us with your proof of payment & **copy of I.D.**
We will send you your booking confirmation and letter of acceptance.

***PAYMENT

Payment can be made via:

- ~ Direct Bank Deposit
- ~ Credit Card (straight or budget)
- ~ This should be done online at www.healinghands.co.za. Click e-shop and enter the shop. Click "courses" and follow the process.
- ~ EFT (once off)
- ~ Monthly Repayments via student loan (Edu-loan) – please complete loan application available from your student advisor.

PLEASE NOTE: No cash will be accepted in class for security reasons.

CANCELLATIONS:

These must be made to Healing Hands in writing (elsabe@healinghands.co.za)

Terms of cancellation:

- ~ If cancellation is not effected in writing within 7 days after application is received, total fees will be retained.
- ~ If enrolment takes place less than 7 days prior to a practicals commencement, and cancellation is not effected in writing before the course commences, total fees will be retained
- ~ If cancellation is not effected in writing before course material is received, total fees will be retained

SPECIAL NOTE:

Course participants must be over 18 years of age. Occasionally, students under 18 may be admitted to certain courses providing they have written authorization from parents or guardians.

CERTIFICATION

Certificates are issued in the name stated on the application form. If you require a replacement certificate a fee of R 150.00 is payable. Additional will be postage & package. Certificates normally take 1-2 weeks from assessment date to be processed. Certificates will not be sent if any fees are outstanding.

CHANGES TO PERSONAL DETAILS

It is your responsibility to ensure that your personal details held by Healing Hands are correct and to notify us of any changes e.g. name, address. Written notification of changes in personal details must be sent. **Healing Hands will not be liable for any errors due to incorrect personal information.**

CONFIRMATION OF CHOICE

By signing the Enrollment Contract, you confirm that you are attending the course of your own choice and that, even if an employer, friend, relative or other party is paying your fees, you see the value of the course to your own interest and the benefits to you career. You also confirm that you are fully satisfied that this is the right course for you.

INDIVIDUAL NEEDS

If you feel you need additional support with particular learning needs e.g. physical disability, hearing impairment or literacy skills and in order for Healing Hands to support you in these areas, you must inform us of your individual needs on the application form.

AUTHORIZATION

Sign below to confirm that you accept 'Healing Hands' Terms and Conditions and the conditions of payment of fees. If you are under 18, your parent or guardian must sign on your behalf. By signature hereof you acknowledge that you have read and understood the contract fully and that you are liable for the full course fee.

Signature	Date
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EMERGENCIES

We must be able to contact you (or someone authorized to act on your behalf) at all times.

Name	Contact number
Email	

Please fax this form together along with the required proof of deposit.
